



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
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Website: <http://sbc.lacounty.gov>

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montaña

VICE CHAIRPERSON
Mr. Frank S. Bacio

Ms. Barbara Bigby
Ms. Rita Hall
Mr. John A. Hammargren
Mrs. Anne S. Hill
Mr. Carl E. Moore

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **MEETING OF MARCH 3, 2010**

CALL TO ORDER

Chairperson Montaña called the meeting to order at 10:04 a.m.

OPENING CEREMONIES

Chairperson Montaña led in the Pledge of Allegiance followed by a moment of silence.

ATTENDANCE

Present

Chairperson Eleanor R. Montaña
Vice Chairperson Frank Bacio
Barbara Bigby
Carl E. Moore

Excused Absent

Rita Hall
Anne S. Hill
John Hammargren

Guest

Cassandra Youngblood, Auditor-Controller

Staff

Twila P. Kerr
Lupe Duron

APPROVAL OF FEBRUARY 24, 2010 MEETING MINUTES

On motion of Vice Chairperson Bacio, seconded by Commissioner Moore and unanimously carried, the minutes of the meeting of February 24, 2010 were approved.

CHAIR'S REPORT

- The Chair shared the Los Angeles Times article, *Probation Workers Going Unpunished for Misdeeds* and the Daily Breeze article, *What to do When Someone Dies*.

Commissioner Moore recommended two amendments to the *Guidelines on Monthly Reporting of the Department Representative (for quarterly roundtable and business meetings)* under Probation number 4 – add probation camps and juvenile halls and number 5 - add both positive successes and negative outcomes. Staff was directed to prepare a memo advising department representatives on required reporting on all items within the Guidelines' Matrix.

TREASURER'S REPORT

Vice Chairperson Bacio reported the current bank statement balance of the Commission's Charitable Fund is \$1,718.93.

DISCUSSION AND CONSIDERATION OF A REVISED 2010 SCHOLARSHIP APPLICATION/PROGRAM

The above agenda item was deferred to the March 10, 2010 meeting.

DISCUSSION AND CONSIDERATION OF A REVISED SBC'S INSPECTION REPORT FORM(S)

Following discussion, on motion of Commissioner Moore, seconded by Vice Chairperson Bacio and unanimously carried, the Commission will review the State Group Homes Self Evaluation regulations and recommend items for consolidation and or inclusion. This issue will be discussed at the March 10, 2010 meeting.

COMMISSIONERS' REPORTS ON GROUP HOMES AND/OR DETENTION FACILITIES INSPECTIONS FROM FEBRUARY 25, 2010 TO MARCH 2, 2010

Counseling & Research Associate/Masada Home – 11, #3 - Chairperson Montaña
The facility was visited on March 1, 2010 and was found to be in satisfactory condition.

Maryvale – 29, #3 - Chairperson Montaña, Vice Chairperson Bacio, and Commissioner Bigby The facility was visited on February 25, 2010, and was found to be in satisfactory condition.

Camp Joseph Paige – Chairperson Montaña, Vice Chairperson Bacio, and Commissioner Bigby The facility was visited on March 2, 2010, and was found to be in satisfactory condition.

McKinley Children Center – 29, #4 – Commissioners Bigby and Hill The facility was visited on February 25, 2010, and was found to be in satisfactory condition. **Area of Concern:** Laundry room floor in the Whittier cottage needs replacing.

Touch A Life Foundation #1 – 43, #4 – Commissioners Moore and Hall The facility was visited on March 2, 2010, and was found to be in satisfactory condition. **Areas of Concern:** Bathroom #1, the bathtub needs resurfacing and a stopper; dresser in bedroom #2 is missing a drawer; menu and disaster drill log and information not posted, and daily activity schedule not available (required postings/schedule to be faxed to Commission office); the first aid kit needs to be restocked; and the two day food supply needs replenishing including fruit and snacks.

PUBLIC COMMENT

There was none.

ADJOURNMENT

The meeting was adjourned at 11:40 a.m.